GOVERNMENT COLLEGE OF ENGINEERING, JALGAON

(An Autonomous Institute of Government of Maharashtra) National Highway No.6, Jalgaon -425001

Outward no. GCOEJ/PostCoE/Reval/ 51/2022

Procedure for TH-ESE Photocopy and Re-Revaluation Application Exam: FY \$2022

Steps

- 1. Fill up online application for photocopy of answer book through student login at https://mis.gcoej.ac.in
- 2. Click on Academic > utility > Photocopy Registration. Select the appropriate course and submit your application.
- 3. Take the printout of the provisional application for Photocopy/Re-Revaluation of answer books.
- 4. Pay the prescribed fees (Rs 700/- per course for UG) to the cash section in the office.
- 5. Get the approval remark from Academic and Examination Cell (Dean Academic Office, Cabin No: 219) on the provisional application (attach the **photocopy** of fee receipt to the application).
- 6. Ensure your application has been approved by the Dean Academics office (room no. 219) on 10/10/2022 (upto 1:00 pm). MIS activity for Photocopy and Re-Revaluation Application of TH-ESE FY S2022 will be open on 10/10/2022 (during 01:30 pm to 03:30 pm) only. Late applications will not be entertained.
- 7. Obtain printed acknowledgement for submission of photocopy application from AEC.
- 8. Students who have applied for Revaluation will only be eligible to apply for Photocopy.
- 9. Approved photocopy applicants shall collect photocopy of answer books from Dean Academic Office, Cabin No: 219 on 12/10/2022 during 04:00

PM to 5:00 PM only.

Government College of Engineering, Jalgaon

Date: 07/10/2022

Copy to:

- 1. Programmer to upload on MIS web page and start the activity.
- 2. All Departments.
- 3. Cashier, submit the fee collection status immediately to AEC.